MINUTES McLEAN COUNTY BOARD OF HEALTH REGULAR MEETING – SEPTEMBER 14, 2011

MEMBERS PRESENT: Powell, Bowers, Emm, Kerber, Owens, and Turley

MEMBERS ABSENT: Naour and Tello

STAFF PRESENT: Howe, Anderson, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the meeting to order at 5:34 p.m., with no corrections to

the agenda.

MINUTES: Powell requested approval for the minutes of July 13, 2011.

Emm/Turley moved and seconded approval for the minutes of July 13, 2011. Motion carried.

CONSENT AGENDA - September

1. Bills to be Paid		<u>June</u>	<u>July</u>	August
Health Department	112-61	373,768.04	157,860.05	\$ 58,146.20
Dental Sealant	102-61	30,449.79	24,646.61	52,687.05
WIC (Women, Infant)	103-61	45,394.20	8,928.38	11,162.00
Preventive Health	105-61	12,385.40	5,340.41	5,599.36
Family Case Mngmnt	106-61	93,914.54	16,423.50	18,836.99
AIDS/CD	107-61	89,517.93	73,272.61	30,401.91

Turley/Kerber moved and seconded approval for the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: None

OLD BUSINESS: Howe gave a PowerPoint presentation on the FY2012 Budget (attachment to the minutes). Howe requested Board approval of the calendar year 2012 Budget and noted that once authorized the budget will be presented for review at the October Finance Committee meeting and for final approval at the November County Board meeting. Howe explained that the 2012 cumulative tax rate for all three levies, funds 0110, 0111, and 0112 is approximately .07% below the previous year.

Howe requested approval of the 2012 proposed working budgets for grant funds 0102 through funds 0109.

Owens/Emm moved and seconded to approve the Dental Grant Fund 0102-061 in the amount of \$530,221; the WIC Grant Fund 0103-0061 in the amount of \$479,266; the Preventive Health Grant Fund 0105-0061 in the amount of \$186,572; the Family Case Management (includes Genetics Education, DCFS Medical Case Management, DCFS Health Works, Child Care Nurse Consultant Services, and the AOK Early Childhood Network) Grant Fund 0106-0061 in the amount of \$846,652; the budget for Communicable Disease Control (HIV/AIDS, West Nile virus surveillance, Bioterrorism Grant, Pandemic Flu, and Medical Reserve Corp grant) Fund 0107-0061 in the amount of \$208,800; and the budget for Federal Financial Participation (FPP) Fund 0109-0061 in the amount of \$240,000 for review with the County Finance Committee in October, 2011 and forward the budget to the County Board. Motion carried.

fund 0112.

Kerber/Turley moved and seconded the approval of the 2012 budget for the Health Fund 0112-0061 in the amount of \$4,479,498 with a total tax levy of \$3,109,936 with \$1,956,481 devoted to public health services and \$969,573 reserved for mental health services, review with the Finance Committee in October, 2011, and forward the budget to the County Board. Motion carried.

Howe requested approval for the CONTINUING GRANT with IDPH, FY12 Public Health Emergency Preparedness grant from August 31, 2011 through July 31, 2012. Howe explained that the budgeted total for the current year request is \$109,396, which is a 15% reduction from FY11.

Turley/Kerber moved and seconded approval for the CONTINUING GRANT with IDPH, FY12 Public Health Emergency Preparedness grant from August 31, 2011 through July 31, 2012. Motion carried.

Howe requested approval for the CONTINUING GRANT with IDPH, FY12 Safe Drinking Water grant (July 1, 2011 through June 30, 2012). Howe explained that the budgeted total for the request is estimated at \$1,450 which reflects level funding. Anderson noted that the program is billed quarterly and the department receives \$50 for each site inspected.

Emm/Owens moved and seconded approval for the CONTINUING GRANT with IDPH, FY12 Safe Drinking Water grant (July 1, 2011 through June 30, 2012). Motion carried.

Howe requested approval for the CONTINUING GRANT with IDPH FY12 Illinois Asthma Community Collaboration grant (September 1, 2011 through August 31, 2012). Under the contract the department will provide asthma education to child care providers, increase the McLean County Asthma Coalition membership, plan and implement reading events "Taking Asthma to School" in county elementary schools for World Asthma Day, and attend school and community health fairs with asthma display and materials. The department will be reimbursed up to a maximum of \$3,250. This is a reduction of \$750 from the previous year funding of \$4,000.

Bowers/Owens moved and seconded approval for the CONTINUING GRANT with IDPH FY12 Illinois Asthma Community Collaboration grant (September 1, 2011 through August 31, 2012). Motion carried.

Howe requested approval for the CONTINUING GRANT, IDPH FY12 Illinois Tobacco Free Community grant (July 1, 2011 through June 30, 2012). The budgeted total for FY12 is estimated at \$51,859 which reflects level funding. Howe noted that the program works with students and provides the annual poster contest, smoking cessation classes, and works closely with the State Quitline. Powell inquired if client's still receive patches. Howe noted that they do but first have to call the Quitline.

Turley/Kerber moved and seconded approval for the CONTINUING GRANT, IDPH FY12 Illinois Tobacco Free Community grant (July 1, 2011 through June 30, 2012). Motion carried.

Howe requested approval to apply for the CONTINUING GRANT IDPH FY12 Heart Smart for Teens, January 01, 2012 through June 30, 2012. Howe explained that apparently the OWH received additional funds allowing them to offer LHD's the opportunity to apply for additional funding. The health department intends to apply for the Heart Smart for Teens program that

works in conjunction with the lead screening program currently offered by the department. Howe noted that the grant runs for 6 months and adolescent girls from area schools participate and the department is reimbursed \$10,000. Owens inquired if it was offered to both private and public schools. Howe stated that it is rural schools in McLean County.

Turley/Emm moved and seconded approval for the CONTINUING GRANT IDPH FY12 Heart Smart for Teens, January 01, 2012 through June 30, 2012. Motion carried.

NEW BUSINESS: Howe requested approval for a 3% fee increase for both the food establishments and private sewage permits. The proposed fee amendments will be presented to the Finance Committee of the County Board for review and approval in conjunction with the department's 2012 budget. Anderson explained that a decision was made several years ago to implement annual adjustments to avoid food establishment owners being hit with big increases on periodic bases. The annual 3% increase was more manageable for permit holders and has been received well.

Owens/Turley moved and seconded approval for the 3% fee increase for both the food establishments and private sewage permits. Motion carried.

Howe requested approval for the NEW GRANT, Healthy Smiles, Healthy Children grant. Included in the packet was a copy of the Letter of Intent (LOI) submitted to Healthy Smiles, Healthy Children (HSHC) for a grant to improve the quality of pediatric oral health care including the Age-one Dental Visit. Under the grant the department would orchestrate three oral health initiatives 1) provision of take-home oral health supplies, 2) provide toothbrushes and oral health education literature for infants, and 3) provide supplies for elementary student oral health education. The department would be reimbursed via a grant process up to a maximum of \$15,000. Coverston Anderson explained that this grant would also compensate for the loss of the United Way funding which supplied toothbrushes for newborns and one-year olds.

Turley/Kerber moved and seconded approval for the NEW GRANT, Healthy Smiles, Healthy Children grant. Motion carried.

Howe explained the funding proposal submitted by the Center for Human Services to increase psychiatric care to uninsured and underinsured residents of McLean County using the services of an advanced practice nurse. The proposal calls for recruiting a full-time advanced practice nurse and accompanying nurse and support services. The proposal lists the medically necessary psychiatric services to be provided at a reduced cost using an APN as opposed to a psychiatrist. Funding is being requested from local funding organizations including John M. Scott Health Resources, United Way and the McLean County Health Department's 553 funding. The proposal requests \$75,000 to provide 1,000 hours of service to 150 new unduplicated clients per year.

Howe further noted that the \$75,000 proposal would be split equally between United Way, J.M. Scott Commission, and the Health Department. The proposal as submitted was a discussion item only. Howe reported that Tom Barr, Director of Center for Human Services could be invited to the November meeting if the Board desired to further discuss this issue and the coordination of free or low cost medications.

Powell wanted clarification if this was non-Medicaid clients without insurance. Howe noted that it was and Kerber commented that these are the individuals that often self medicate with alcohol or street drugs. Owens inquired about other areas that use advanced practice nurses. Kerber explained that both Carle Clinic and OSF St. Joseph's are using APN's. Owens inquired if there have been any issues or incidents using APN's. Kerber stated that APN's are very well qualified and work in collaboration and under the direction of a physician, noting that this would provide incredible access.

Turley inquired if the APN is certified. Kerber stated that they are. Powell wondered if \$75,000 would be enough for an APN. Kerber noted that the average for APN salary are \$90 to \$120K and further explained that in other states they work independently but aren't allowed to in Illinois. Powell welcomed the opportunity to invite Tom Barr to the November meeting. Owens suggested that research be done to see if \$75,000 would attract an APN. Howe stated that he would invite Tom Barr to the November meeting and follow up on the amount being offered.

DIRECTOR'S REPORT: Howe explained that his issues have been covered in the previous discussions.

STAFF REPORTS: Howe reported that the he currently had two vacancies actively being recruited. It was decided that the Maternal Child Health supervisor position will be advertised next month and that currently he was accepting applications for the Public Health Communications Specialist Erin Tolle Link resigned effective September 16, 2011. She has accepted a position at ISU and plans to further her education. She will be missed. She is continuing to assist the department via contract until a replacement can be found.

Dreyer explained the financial statements included in the packet on pages 12 through 15. The Board had no questions following her review.

Coverston Anderson reported on the Community Health Services division and explained the report on packet pages 16 through 21. She also noted that this is the 3rd week of using the 4th dental operatory for the dental hygienist and that it has been working well. The adult dental clinic continues to be busy offering primarily extractions and pain control. The children's dentist is still seeing clients Monday through Thursday and there continues to be a two month wait to be seen. Staff is reviewing electronic dental record packages and hopes to have a system identified for review soon.

Coverston Anderson explained that there was an 8% increase in the immunization program this summer with parents trying to meet the school deadlines and both the dental and immunization programs are looking at ways to reduce the no-show rates.

Howe reported that the Maternal Child Health program report is included on page 24 in the packet. He explained that the numbers for WIC certifications appear lower on an annualized basis, but the program is still operating at 99.25% of assigned caseload. He also noted that the missing numbers in Genetic Screens are a glitch in the computer. Howe reported that the DCFS numbers for year-to-date are not included due to the reports being from the new DCFS computer system.

Anderson reported for the Environmental Health Division and explained that the quarterly report was in the packet on pages 25 through 28.

Anderson noted that the economy has still caused lower than normal numbers in many of the programs and is beginning to affect the food program. He explained that the economy generally affects the food industry three years after other businesses. Anderson pointed out that year-to-date restaurants increased by five food establishments in compared to last year.

Anderson stated that a significant amount of the septic program revenue is coming from replacement of illegal discharges. Anderson noted that the strict septic systems rules enforced by McLean County for several years have shown an increase in the septic system longevity. In 2001 the department implemented a septic system evaluation program. Mortgage loan companies are requiring proof that a legal septic system exists. Therefore, 19 illegal discharges have been replaced with septic systems year-to-date last year and this year.

Anderson reported that he had received a resignation from a sanitarian and a previous intern from last year accepted the job offer and begins October 3rd. Since he had just filled a position he had applicants that he had interviewed and selected one of them.

Anderson gave an update on HB1483, Cottage Industry Bill, passed and becomes effective January 1, 2012. The department is still waiting on rules and guidelines for enforcement to come from IDPH prior to implementation.

6:45 p.m. Owens left.

Anderson stated that HB 1483 prohibits Health Departments and other governmental agencies from regulating certain vendors at Farmer's Markets. The requirements are that the vendors can only make specific foods and sell them only at Farmer's Markets and vendors can't make more than \$25,000 per year. Turley questioned if there were any fees associated with this. Anderson explained that the department can only charge fees to investigate complaints. However, there is no means of collecting fees for investigating complaints.

Anderson noted that the West Nile Virus program is concluded for the year. He gave an update that 126 mosquito pools were tested, all negative and 1 bird was sent in for testing and it came back negative.

Anderson explained that IDPH and the Private Sewage Disposal Act has expired. According to JCAR rules if an amendment isn't passed within one year, the amendment expires and must be rewritten before being introduced again. The USEPA will be drafting rules. Under proposed guidelines each individual is responsible for applying for their own permit.

Howe reported on the IPHA and Chapin Rose issue of temporary food permits associated with special events which was brought up at a recent IAPHA meeting. Howe explained that the department is working with Chapin Rose and IAPHA to develop uniform policies.

BOARD ISSUES: None

ADJOURN: Turley moved and the Board of Health meeting was adjourned at 6:54 p.m.

MINUTES McLEAN COUNTY 377 BOARD REGULAR MEETING – SEPTEMBER 14, 2011

MEMBERS PRESENT: Powell, Kerber, and Turley

MEMBERS ABSENT: Tello

STAFF PRESENT: Howe, Anderson, Anderson, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the 377 Board meeting to order at 6:54 p.m., with no

corrections to the agenda.

MINUTES: Powell requested approval for the minutes of May 11, 2011.

Kerber/Turley moved and seconded the minutes of May 11, 2011. Motion carried.

CONSENT AGENDA:

Bills – May
 Bills – June
 Bills – July
 Bills – August
 96,132.00
 48,066.00
 54,700.50
 0.00

Turley/Kerber moved and seconded the Consent Agenda as printed. Motion carried.

OLD/NEW BUSINESS: Howe requested approval of the 2012 Budget for Fund 0110 noting that overall it included a modest 3.3% increase that equates to a .11% reduction in the tax rate.

Turley/Kerber moved and seconded the approval of the 2012 Proposed Budget for Fund 0110-0061 of \$666,496 with a tax levy of \$654,392 for submission to the McLean County Board. Motion carried.

STAFF REPORT: None

ADJOURN: Kerber moved and the 377 Board meeting was adjourned at 6:56 p.m.

MINUTES McLEAN COUNTY T.B. BOARD REGULAR MEETING – SEPTEMBER 14, 2011

MEMBERS PRESENT: Powell, Bowers, Kerber

MEMBERS ABSENT: Naour and Tello

STAFF PRESENT: Howe, Anderson, Anderson, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the T.B. Board meeting to order at 6:56 p.m., with no

corrections to the agenda.

MINUTES: Powell requested approval for the minutes of May 11, 2011.

Kerber/Bowers moved and seconded the approval for the approval for the minutes of May 11, 2011. Motion carried.

Consent Agenda

1. Bills - May \$ 4,851.81

2. Bills - June \$ 15.754.27

3. Bills - July \$ 11,270.03

4. Bills – August \$ 8,250.65

Kerber/Bowers moved and seconded the approval for the Consent Agenda as printed. Motion carried.

STAFF REPORTS: Coverston Anderson shared that the quarterly report was on page 22 in the packet. She noted that currently there are no active TB cases and that there isn't anyone on the DOT program.

OLD/NEW BUSINESS: Howe requested approval for the 2012 Proposed Working Budget for Fund 0111.

Kerber/Bowers moved and seconded the 2012 proposed budget for fund 0111-0061 in the amount of \$308,811 with a tax levy of \$304,711 for submission to the McLean County Board. Motion carried.

ADJOURN: Kerber moved and the T.B. Board meeting was adjourned at 7:00 p.m.